

July 1, 2016

Dear Parents and Guardians,

We are about a month away from the opening of the 2016-17 school year. I hope you and your child are enjoying a safe and restful summer. I am writing you at this time to inform you of upcoming events that will prepare everyone for the upcoming school year.

**Registration and Schedule Pickup for all Westlane students is being held Tuesday, July 26 from 12-7 PM.** Please enter through Door #1. We will hold this in the North Gym area. **In this letter, you are receiving the Student Code of Conduct that needs to be completed and returned at registration.** We are still in need of volunteers for registration. If you can help please email me at [bpitcock@msdwt.k12.in.us](mailto:bpitcock@msdwt.k12.in.us) to let me know your preferred time to volunteer.

As we try to streamline our "Back to School" process, please take advantage of the MSDWT's new links to help parents stay informed and prepare for the first day of school. Before school starts, please go to:

**[www.msdwt.k12.in.us/backtoschool](http://www.msdwt.k12.in.us/backtoschool)**

Next find the school your student will attend and follow the link to:

- update your information in Skyward,
- find your student's bus stop in Skyward
- download any necessary forms to prepare and bring on the first day of school.

Should you not have access to a computer before school starts, schools will have computers available for families to log into Skyward to update information, along with any necessary paper forms.

If you have moved over the summer, you must bring a current lease or mortgage statement with you as proof of residency.

**Sixth Grade Parents:** Please be sure you bring verification of immunizations required for all sixth graders. This includes the second chicken pox, tdap and meningitis.

Book rental and lab fees WILL NOT be collected at registration. Later in the fall, you will receive a statement regarding your book rental and fees. But you will want to bring money or checks for the following purchases: physical education uniforms, 2015-16 yearbook, Westlane spirit wear, AVID binder and other school supplies. You can also join the PTO at this time. **7<sup>th</sup> Grade Parents** will also be able to pay for all or part of Experiences Unlimited Camping trip at this time as well.

*Textbook and meal assistance* applications can be completed online starting July 18 at <http://cafe.msdwt.k12.in.us/SummerMsg.aspx> or you may complete these on registration day. **You must reapply each year for this assistance.** You will also have an opportunity to complete

an application for 21st Century Scholar during registration. You will need the following for the application:

- applicant's Social Security Number on hand.
- parent or legal guardian's Social Security Number or Individual Taxpayer Identification Number (ITIN).
- 2015 gross income amounts for all members of the household.
- a valid e-mail address

Each student will be provided with an agenda book to keep track of assignments and personal goals on the first day of school – there is no need to purchase an assignment notebook outside of the school. Supply lists will be available at registration and are currently posted on our web page.

**Sixth grade parents and students new to Westlane:** The sixth grade and new student orientation, the Wildcat Safari, will be held on Tuesday, August 2 from 5:30-6:30. Please take this time for a final orientation to Westlane Middle School. Parents, you also have discussion time while students are with their guides.

Finally, there are always questions about athletics. Fall sports callouts for tennis, boys and girls soccer, cross country and volleyball will be after school on the first day of school, Wednesday, August 3. Football equipment will be passed out on Thursday, July 28 at 4:00 pm. Football practice begins on August 3. Fall sports which 6<sup>th</sup> graders can be involved in include cross country and tennis. **Reminder - all students must have a current physical to participate.** There is a physical form available on our website. Under new guidelines, all students are eligible at the beginning of the season; however eligibility is determined at each marking period including midterm.

If you have any questions about Westlane, forms or anything else, big or small, please feel free to contact me at [bpitcock@msdwt.k12.in.us](mailto:bpitcock@msdwt.k12.in.us). Remember that our website has many answers and important documents as well. You can access that at <http://wl.msdwt.k12.in.us/>. We are also on Facebook (Westlane Middle School), Twitter (@WestlaneMS and @WestlaneSports) and Instagram (Westlane Wildcats).

**Welcome to Westlane – “A Vision of the Future”  
Go Wildcats!**

Educationally yours,



Bill Pitcock, Principal